



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, February 7, 2018 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 16, 2018

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Robert Maffia, Professional Member
Bryan Hutchison, Professional Member
John Lynch, Public Member
Rosemarie Vanderhoogt, Public Member
Todd Breck, Professional Member (arrived at 1:40 p.m.)

MEMBERS ABSENT

Phillip Winder, Public Member
Teresa Wilson, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:34 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Maffia, seconded by Mr. Hutchison, to approve the minutes from the December 6, 2017 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on NCARB Blue Sky Items

Mr. Breck stated that Paul Edmeades, Region 2 Regional Chair for NCARB, be notified of the two Delaware delegates for the Regional Summit meeting in March.

Mr. Guggenberger stated that the Board members have all be receiving the resumes for candidates for officers for the upcoming NCARB meeting. Before the meeting, the Board will discuss how Delaware will be voting.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Ms. Vanderhoogt, seconded by Mr. Ridgely, to approve the architect applications of Stephen Overcash, Jeffrey Wells, Sean Wagner, Lise Helene, David Seibert, Mark Carnicelli, Michael Martin, Christopher Byers, Bryan Karsky, Jeffrey Williams, Steven Bradford, Ryan Lemon, Douglas Williams, Aran McCarthy, James Beight, Maurice Swords, Kelly Miller, Richard Doughten, Jessica Fair, Timothy Mohr and Ward Ayres III. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Hutchison, seconded by Ms. Vanderhoogt, to approve the ratified certificate of authorization applications of Overcash Demmitt Architects, Strada Architecture, LLC., Kuhlmann Design Group, Inc., Francis Cauffman, Inc., Kirksey Architects, Inc., Sowinski Sullivan Architects, PC., Rees Masilionis Turley Architecture, LLC., The KSE Group, Inc., Cornerstone Design, Ltd., and Hartley Purdy Architecture, Inc. The motion was unanimously carried.

Review Examination Applications

After review, a motion was made by Mr. Guggenberger, seconded by Ms. Vanderhoogt, to propose to deny the examination application of Hassan Raza for not meeting the educational requirements to sit for the examination. The motion was unanimously carried.

Review Reciprocity Applications – NCARB Certificate

After review, a motion was made by Mr. Maffia, seconded by Mr. Hutchison, to approve the reciprocity architect application of Alan Toland. The motion was unanimously carried.

Ratify Architect Applications – Reciprocity (13 years or more)

A motion was made by Mr. Hutchison, seconded by Ms. Vanderhoogt, to approve the ratified reciprocity (13 years or more) architect application of Robert McConnell. The motion was carried by Mr. Guggenberger, Mr. Ridgely, Mr. Lynch and Mr. Breck. Mr. Maffia was opposed.

Request for Delaware Architect Emeritus Status

After review, a motion was made by Mr. Hutchison, seconded by Mr. Ridgely, to approve the requests for Emeritus status for architects Kenneth Hammel, Frederick Baker and Gerald Higgins. The motion unanimously carried.

Ratify Architect Applications – Reapplication

A motion was made by Ms. Vanderhoogt, seconded by Mr. Hutchison, to approve the ratified reapplication of Anthony Bruttaniti. The motion unanimously carried.

Ratify Architect Applications – Exam Passed

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to approve the ratified architect application of Sean Malloy after passing the examination. The motion unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Maffia suggested that the Board draft a congratulatory letter to applicants whom have passed the examination. Ms. Witte will supply the Board with the language currently used for the license issuance notices for applicants when the licenses are issued and the Board will further discuss at the March meeting.

Mr. Guggenberger advised that he attended an NCARB outreach presentation by the Director of Experience and Education, Harry M. Falconer, Jr. The subject of the presentation was the jurisdiction-specific requirements for licensure. Mr. Guggenberger stated that on February 13, 2018 he will also be participating in a conference call with NCARB on the same subject and learning more as to what the other 26 jurisdictions requirements are for licensure.

As a side note, it was mentioned throughout the numerous recommendations that resulted from the rule to show cause hearings for failure to comply with the continuing education requirement that Delaware was the only state strict in the HSW and hour requirement for continuing education. Mr. Guggenberger stated that he reviewed other states and Delaware was consistent with other states in both 24 hours per two year renewal period as well as the health, safety and welfare (HSW) requirements.

The Board continued reviewing both the Statute and the Rules and Regulations for specific areas that need to be cleaned up and clarified.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be March 7, 2018 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Ms. Vanderhoogt, seconded by Mr. Breck, to adjourn the meeting at 2:46 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte
Administrative Specialist II